



# District and Club database

## Release Notes – 1.7.10

### Summary – Changes to Addressing Model

This release covers changes we are making to the Member addressing model. Effective Sunday Jan 10<sup>th</sup>, we are planning to introduce some changes to the Member addressing model. This will done as a phase approach.

We are changing:

- We are consolidating the phone numbers to five fields. We will support a Home, Office, Cell/Mobile, Fax and Toll Free numbers.
- We are going to add multiple address fields. Presently there are two. Now there can be many. Along with this, there will be settings to identify the “Primary” address, Home Address, Office address and credit card billing address for event registrations (or club dues).
- We are adding an Instant Messaging field and an Emergency Contact field.
- We are going to introduce multiple email addresses over time.

### Phase 1 Changes

Phase 1 will consolidate the phone number fields.

Currently, as shown on the right, there are five phone numbers on the left side (typically the Home address) and five more on the right side (typically the Office or secondary address). This has caused some confusion as to which number is really the home number or office number.

**Section 2 - Contact Information:** [Show as active:  Primary  Secondary]

Primary Address: (e.g., Home, Office)	Secondary Address: (e.g., Home, Office)
Address Line 1: <input type="text"/>	Address Line 1: <input type="text"/>
Address Line 2: <input type="text"/>	Address Line 2: <input type="text"/>
City: <input type="text"/>	City: <input type="text"/>
State: <input type="text" value="Select"/> Zip Code: <input type="text"/>	State: <input type="text" value="Select"/> Zip Code: <input type="text"/>
County: <input type="text"/>	County: <input type="text"/>
---- Please include Area Code below ----	
Home Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)	Home Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)
Office Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)	Office Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)
Cell Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)	Cell Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)
Fax Number: <input type="text"/> (e.g., xxx-xxx-xxxx)	Fax Number: <input type="text"/> (e.g., xxx-xxx-xxxx)
Toll Free: <input type="text"/> (e.g., xxx-xxx-xxxx)	Toll Free: <input type="text"/> (e.g., xxx-xxx-xxxx)
Email: <input type="text"/> (enter multiple emails separated by a comma)	
Private Info: <input type="text" value="Public - list in directory"/> <input type="checkbox"/> (Opt-Out of PMAIL blast Communications)	

**Section 2 - Contact Information:** [Show as active:  Primary  Secondary]

Primary Address: (e.g., Home, Office)	Secondary Address: (e.g., Home, Office)
Address Line 1: <input type="text"/>	Address Line 1: <input type="text"/>
Address Line 2: <input type="text"/>	Address Line 2: <input type="text"/>
City: <input type="text"/>	City: <input type="text"/>
State: <input type="text" value="Select"/> Zip/Postal Code: <input type="text"/>	State: <input type="text" value="Select"/> Zip/Postal Code: <input type="text"/>
County: <input type="text"/>	County: <input type="text"/>
Province: <input type="text"/>	Province: <input type="text"/>
Country: UNITED STATES	Country: UNITED STATES
---- Please include Area Code below ----	
Home Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)	
Office Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)	
Cell Phone: <input type="text"/> (e.g., xxx-xxx-xxxx)	
Fax Number: <input type="text"/> (e.g., xxx-xxx-xxxx)	
Toll Free: <input type="text"/> (e.g., xxx-xxx-xxxx)	
Email: <input type="text"/> (enter multiple emails separated by a comma)	
Private Info: <input type="text" value="Public - list in directory"/> <input type="checkbox"/> (Opt-Out of PMAIL blast Communications)	

On Sunday, we will run a script that will consolidate the phone numbers into five fields as shown below. There will one only one Home, Office, Cell, Fax and Toll Free number. Users will see the display on the left. Everything else remains the same at this time.



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### Consolidation Logic

We populate the new fields using the following logic.

- **Home Number.** Home number for the left side. If the left side is blank, and there is a Home number on the right side, we will use that.
- **Office Number.** Office number from the right side. If the right side is blank, and there is an office number of the left side, we will use that.
- **Fax Number.** Fax Number from the left side. If the left side is blank, and there is a Fax number on the right side, we will use that.
- **Cell Number.** Cell Number from the left side. If the left side is blank, and there is a Cell number on the right side, we will use that.
- **Toll Free Number.** Toll Free Number from the left side. If the left side is blank, and there is a Toll Free number on the right side, we will use that.

### Phase 2 Changes

Phase 2 will introduce a new Tabbed Member edit form. The current Contact form is shown below. Each member can have multiple Email addresses and multiple address records (today you are limited to 2). You can also set preferences as to how and when DaCdb will use the address information. We will cover this and the other tabs in another release note to follow.

Member Contact Information

[+ Add Member Email Record](#)

Edit	Type	Email	Display As	Use Alt	Verified
	OTHER	x			

[+ Add Address Record](#)

Edit	Type	Address	City	State/Prov	Zip/Postal	Country
No Address records found.						

**Phone Information:**

Home Phone:

Office PPhone:

Fax Number:

Cell Phone:

Toll Free:

**Internet Information:**

Email:

This email address is in being phased out. Please update email below.

Private:

Opt Out:  (Opt-Out of PMAIL blast Communications)

IM:  IM Platform:

**Emergency Contact:**

ICE:

In Case OF Emergency (Level 6+)

**Preferences:**

Preferred Email:  (Address used by PMail)

Preferred Address:  (Address shown in DaCdb)

CC Billing Address:  (Credit Card payments)

Home Address:  (Label/Correspondance Home Address)

Office Address:  (Label/Correspondance Office Address)



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### Suggestions

We welcome your ideas and comments. If you have some ways that you think would enhance the system.